



# Upper Cumberland Human Resource Agency 2014-15 ANNUAL REPORT



*Delivering Hope*

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## EXECUTIVE SUMMARY

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I am pleased to submit the Annual Report for the fiscal year 2014-2015 of the Upper Cumberland Human Resource Agency. The scope of services provided by each department is found in their respective sections in this document. This being my second year with the Agency, I am proud of the team of employees who have helped me achieve the goals and priorities set forth at the beginning of my tenure here. Much has been accomplished – many opportunities lie ahead.

Our agency shares a noble mission: to be the first choice for people in our 14-county area who are seeking help in becoming self-sufficient, and the agency of choice to deliver the funds and services to help these people. We will continue to challenge our methods and processes and will work to modernize our technologies to continuously improve our agency.

As UCHRA looks to the future, we are very appreciative for all the support we receive from our Board of Directors, our Policy Council, members of the General Assembly, the Congressional delegations, employees of the State, Federal and local governments, employees of our agency, and our community partners. It is with great anticipation we continue our journey toward our vision.

A handwritten signature in black ink, appearing to read "Luke M. Collins". The signature is fluid and cursive.

Luke M. Collins  
Executive Director

## 2014-2015 Board of Directors

*Alfred Dwenger, Pleasant Hill Mayor*  
*Ben Danner, Overton County Executive*  
*Bill Needham, Overton County Consumer Rep.*  
*Billy Adcock, DeKalb County Consumer Rep.*  
*Billy Snyder, Macon County Consumer Rep.*  
*Bill Wiggins, Monterey Mayor*  
*Bobby Kinnaird, Jackson County Mayor*  
*Bobby Peoples, Smith County Consumer Rep.*  
*Carl Bouldin, Viola Mayor*  
*Carol Hoover, Jackson County Consumer Rep.*  
*Curtis Hayes, Livingston Mayor*  
*Dale Reagan, Clay County Mayor*  
*Danny Nevans, Clay County Consumer Rep.*  
*Daryl Fisher, Cannon Co. Consumer Rep.*  
*David Mainord, Putnam County Consumer Rep.*  
*Denny W. Robinson, White County Executive*  
*Don Hollingsworth, Van Buren County Consumer Rep.*  
*Dwight Mathis, Liberty Mayor*  
*Elese Richardson, Pickett County Consumer Rep.*  
*Emmett Sherrill, Crab Orchard Mayor*  
*Frank Hardegree, Jackson County Consumer Rep.*  
*Gerald Bailiff, Dowelltown Mayor*  
*Greg Wilson, Van Buren County Mayor*  
*Harold Patrick, Mayor of Woodbury*  
*Hershel Wells, SR., Warren County Executive*  
*J. H. Graham, III, Crossville Mayor*  
*J. Michael Cross, Fentress County Executive*  
*Jane Miller, Clay County Consumer Rep.*  
*Jeff Wilhite, Baxter Mayor*  
*Jeff Young, Sparta Mayor*  
*Jimmy Haley, McMinnville Mayor*  
*Jimmy Poss, Smithville Mayor*  
*Jimmy Wheeler, South Carthage Mayor*  
*Joe Wall, White County Consumer Rep.*  
*Justin Walling, Warren County Consumer Rep.*  
*Kenneth Carey, Jr., Cumberland County Mayor*  
*Linda Upchurch, Fentress County Consumer Rep.*  
*Lloyd Williams, Gainesboro Mayor*  
*Marvin Lusk, Minority Member-at-Large*  
*Melissa Pirtle, DeKalb County Consumer Rep.*  
*Mike Gannon, Cannon County Executive*  
*Mike Nesbitt, Smith County Mayor*  
*Mike Phillips, Cumberland County Consumer Rep.*  
*Milton Gibbs, Gordonsville Mayor*  
*Pam Wright, Fentress County Consumer Rep.*  
*Randy Porter, Putnam County Executive*  
*Ray Spivey, Doyle Mayor*  
*Rep. Paul Bailey, General Assembly*  
*Richard Daniel, Pickett County Executive*  
*Richard Driver, Lafayette Mayor*  
*Ricky Shelton, Cookeville Mayor*  
*Roger Turney, Mayor of Auburntown*  
*Ryan Smith, Jamestown Mayor*  
*Sabra Hodge, Carthage Mayor*  
*Sam Gibson, Byrdstown Mayor*  
*Scott Bilbrey, Algood Mayor*  
*Sen. Charlotte Burks, General Assembly*  
*Steve Jones, Macon County Mayor*  
*Sue Anderson, Morrison Mayor*  
*Tim Stribling, DeKalb County Mayor*  
*Tony Tarpley, Alexandria Mayor*  
*Willie Brown, Red Boiling Springs Mayor*  
*Willie Kerr, Mayor of Celina*

# 2013-2014 BOARD OF DIRECTORS - OFFICERS



**John Cason**  
Chairman of the Board

John Cason, Jackson County Mayor, is serving his fourth year on the UCHRA Board of Directors. Mr. Cason has served on and chaired numerous committees and serves as an ad-hoc member of the standing committees



**Jeff Young**  
Vice-Chairman of the Board

Jeff Young, Mayor of Sparta, has served on the UCHRA Board of Directors for four years, and has served on the Real Estate and Manpower Committees this year.



**Frank Smith**  
Secretary of the Board

Fentress County Executive, Frank Smith has been on the UCHRA Board of Directors for four years. In addition to serving as Secretary, he served on the Finance and Transportation Committees this year.



**John Pelham**  
Treasurer of the Board

John Pelham, Warren County Executive, has been serving on the UCHRA Board since 2006. This year he served on the Personnel and Aging and Community Services Committees and as Chairman of the Child and Youth Development Committee, and Vice-Chairman of Finance.



**Kenneth Carey, Jr.**  
Chairman, Policy Council

Cumberland County Mayor, Kenneth Carey, Jr. is serving his first term as an officer of the UCHRA Board of Directors. Mayor Carey also currently serves on the Personnel, Transportation, and Child and Youth Development Committees. He is an advocate for the Home Delivered Meal Program and a dedicated Board member.



**Dale Reagan**  
Vice-Chairman, Policy Council

Dale Reagan has served on the UCHRA Board since 2008 and has also served on the Transportation Committee this year.

# CHIEF LOCAL ELECTED OFFICIALS

**Kim Blaylock**  
Chairperson



Kim Blaylock, Putnam County Executive, is serving her 12th consecutive year as Chairperson of the Chief Local Elected Officials. Ms. Blaylock also served as the Chair for the Audit and Manpower Committees this year and served on the Finance and Transportation Committees.

## STANDING COMMITTEES OF THE POLICY COUNCIL

**Finance Committee**

**Smith County Mayor, Michael Nesbitt, Chairman**

John Pelham, Warren Co. Executive, Kim Blaylock, Putnam Co. Executive, Justin Walling, Warren Co. Consumer Rep., Mike Foster, DeKalb Co. Executive, Mike Gannon, Cannon Co. Executive, Frank Hardegree, Jackson Co. Consumer Rep., Bill Needham, Overton Co. Consumer Rep., Frank Smith, Fentress Co. Executive, John Cason, Chairman of the Board.

**Personnel & Grievance Committee**

**Dekalb County Executive, Mike Foster, Chairman**

Willie Kerr, Mayor of Celina, Kenneth Carey, Jr., Cumberland Co. Mayor, Mike Gannon, Cannon County Executive, Don Hollingsworth, Van Buren Co. Consumer Rep., Danny Nevins, Clay Co. Consumer Rep., John Pelham, Warren Co. Executive, Elese Richardson, Pickett Co. Consumer Rep., Herd Sullivan, White Co. Executive, Ruth Ann Woolbright, Putnam Co. Consumer Rep., John Cason, Chairman of the Board.

**Aging and Community Services Committee**

**Pickett County Executive, Johnie Neal, Chairman**

Richard Driver, Lafayette Mayor, Herbert Davis, Van Buren Co. Mayor, Daryl Fisher, Cannon Co., Consumer Rep., John Fox, Mayor of Gainesboro, Shelvy Linville, Macon Co. Mayor, Jane Miller, Clay Co. Consumer Rep., John Pelham, Warren County Executive, Ruth Ann Woolbright, Putnam Co. Consumer Rep., John Cason, Chairman of the Board.

**Child & Youth Development Committee**

**Warren County Executive, John Pelham, Chairman**

Herd Sullivan, White Co. Executive, Kenneth Carey, Jr., Cumberland Co. Mayor, Willie Kerr, Celina Mayor, Bill Needham, Overton Co. Consumer Rep., Chris Thompson, Byrdstown Mayor, John Cason, Chairman of the Board

**Manpower Committee**

**Putnam County Executive, Kim Blaylock, Chairperson**

Jeff Young, Mayor of Sparta, Shelvy Linville, Macon Co. Mayor, Chris Thompson, Mayor of Byrdstown, Ruth Ann Woolbright, Putnam Co. Consumer Rep., John Cason, Chairman of the Board.

**Transportation Committee**

**Cannon Co. Executive, Mike Gannon, Chairman**

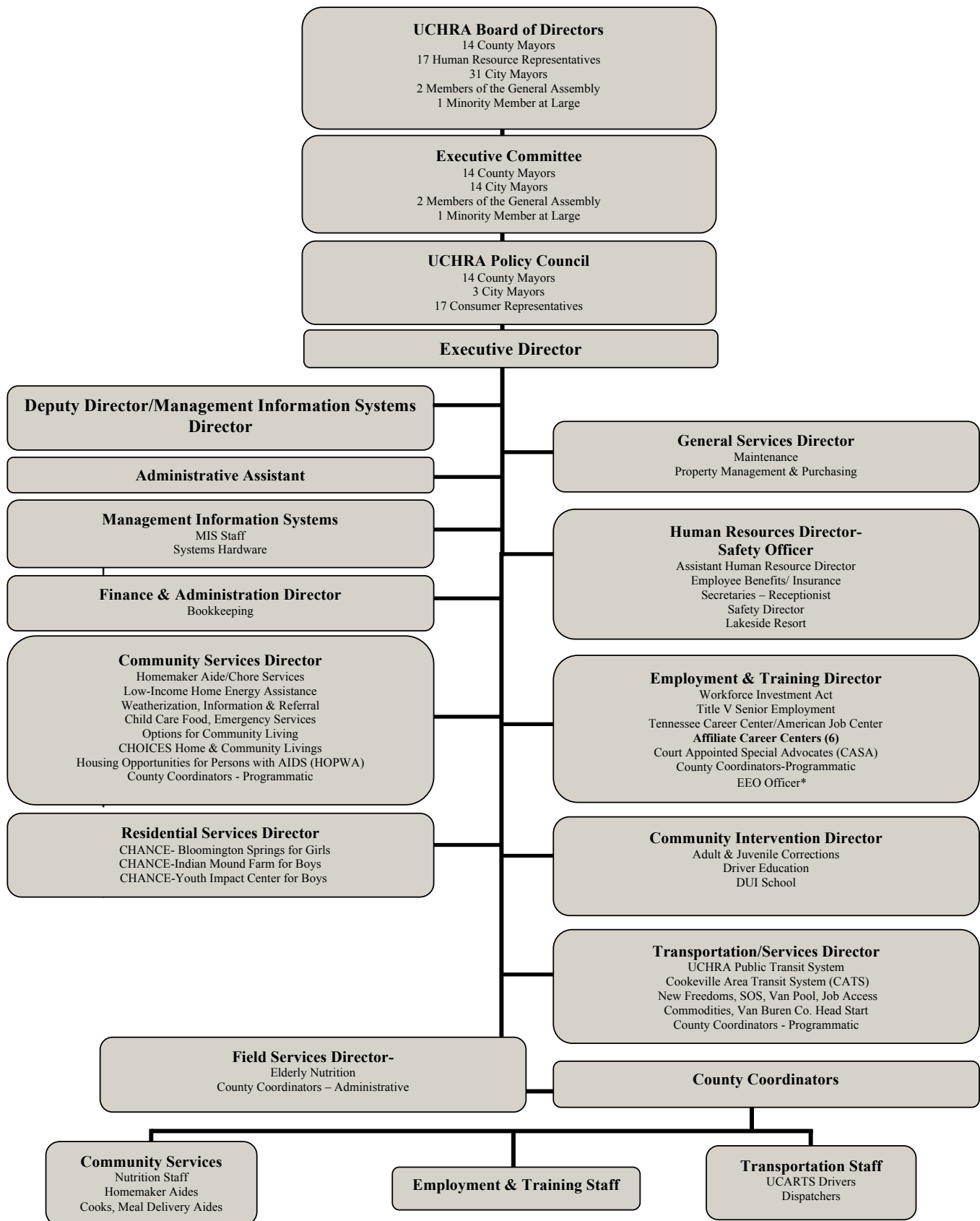
Dale Reagan, Clay Co. Mayor, Kim Blaylock, Putnam Co. Executive, Kenneth Carey, Jr., Cumberland Co. Mayor, Herbert Davis, Van Buren Co. Mayor, Jane Miller, Clay Co. Consumer Rep., Johnie Neal, Pickett Co. Executive, Frank Smith, Fentress Co. Executive, Joe Wall, White Co. Consumer Rep., John Cason, Chairman of the Board.



**Beth Stephens**, Advisory Board Coordinator

Advisory Boards, with over 200 members, meet quarterly in all of the 14 counties to advise and assist in developing greater public visibility and community involvement in each of the counties. The Advisory Boards operate in an advisory capacity for the regular Board of Directors. This is so that the funders, volunteers & participants can trust in the workings of UCHRA, and that UCHRA is accountable to a group of people not involved in the day-to-day operations of the organization. Our goal is that the members will help spread the word about our different programs to reach and help as many people as possible. The members also help us to identify the needs in their own county so we can help better serve. Public awareness, community involvement and outreach are vital in helping people, and the Advisory Boards are an excellent resource.

# UCHRA Organizational Chart



\*EEO Officer reports to Executive Director with regard to EEO matters only.

# ACCOUNTING

**Eulanda Goolsby**, Finance Director



## BALANCE SHEET

### **Assets (As of June 30, 2014)**

Cash	\$1,374,132
Accounts Receivable	\$404,187
Due from Grantors	\$989,188
Prepaid Expenses	\$2,439
Inventories	\$45,636
Fixed Assets	\$4,280,716

### **TOTAL ASSETS**

**\$7,096,298**

### **Liabilities & Fund Balance**

Accounts Payable	\$405,312
Loans Payable	\$1,404,834
Due to Grantors	\$1,369
Unearned Advance	\$20,733
Investment Assets Held by Others	\$805,250
Investment in Fixed Assets	\$2,875,882
Fund Balance	\$1,582,918

### **TOTAL LIABILITIES AND FUND BALANCE**

**\$7,096,298**

*\*This balance sheet is a combined report of both the governmental and proprietary funds.  
(Estimate as of 6/30/14 and subject to change.)*

# FISCAL YEAR 2014-2015

\* Contracts—Match and Local Included

Grantor Agency	Grant Name	Contract Period	Contract Amount
TN Housing Development 404 James Robertson Parkway Nashville, Tennessee 37243	Low income Home Energy Assistance Program	09/30/14 - 09/29/15	\$2,334,116
TN Dept of Human Services Citizens Plaza Bldg. 400 Deaderick Street Nashville, TN 37219	Homemaker Aide/Protective Services Community Service Block Grant Career Center-Vocational Rehabilitation Child & Adult Care Food Program †	07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 10/01/14 - 09/30/15	\$260,000 \$752,153 \$6,230 \$1,134,940
Upper Cumberland Development District 1225 S. Willow Avenue Cookeville, TN 38506	Options for Community Living In-Home Services † Home Delivered Meals † Nutrition (Congregate) Title III Nutrition (Home Delivered) Title III † Transportation (Aging) †	07/01/14 - 06/30/15   07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15	   *\$452,754 \$333,625 *\$87,042
Amerigroup/Americhoice 310 Great Circle Road Nashville, TN 37243	Choices In-Home Services † Home Delivered Meals † Transportation †	07/01/14- 06/30/15	 \$628,250 \$557,630 \$2,027,395
TN Dept. of Transportation James K. Polk Building Nashville, TN 37219	5311 Transportation 5311 F Transportation Job Access (carryover) 5309 IT Capital (carryover) 5309 IT Capital (carryover) 5309 Capital (carryover) 5309 Capital (State of Good Repair) 5309 Capital 5309 IT Capital 5309 Capital	07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/12 - 06/30/17 08/01/12 - 07/31/17 07/01/13 - 06/30/18 06/01/13 - 05/31/18 01/01/14 - 12/31/18 07/01/14 - 06/30/15 07/01/14 - 07/31/15 07/01/14 - 12/31/16	\$3,512,387 \$383,817 \$27,098 \$154,943 \$34,939 \$36,540 \$328,431 \$74,963 \$85,207 \$374,265
TN Dept. of Agriculture Box 40627, Melrose Station Nashville, TN 37204	Commodities	10/01/13 - 09/30/14 10/01/14 - 09/30/15	\$29,198 \$42,000
TN Dept. of Correction 4th Floor, Rachel Jackson Bldg 320 Sixth Ave. North Nashville, TN 37219	Adult Community Corrections	07/01/14 - 06/30/15	*\$517,294
TN Dept. of Labor/Workforce Development 220 French Landing Drive Nashville, TN 37243-1002	Title One Adult (carryover) Title One Adult Title One Youth (carryover) Title One Youth Title One Dislocated Workers(carryover) Title One Dislocated Workers Title One Incentive Funds (carryover) Title One Rapid Response Senior Community Services Employment Program Career Center-Employment Security/Tax/UI Labor Standards	07/01/14 - 06/30/15 07/01/14 - 06/30/16 07/01/14 - 06/30/15 07/01/14 - 06/30/16 07/01/14 - 06/30/15 07/01/14 - 06/30/16 03/17/14 - 06/30/15 09/15/14 - 06/30/15  07/01/14 -06/30/15  07/01/14- 06/30/15	\$19,327 \$638,641 \$122,842 \$619,817 \$298,382 \$560,211 \$6,601 \$125,000  \$203,786  \$100,950

† Fee for Service

# FISCAL YEAR 2014-2015

\*Contracts—Match and Local Included

Grantor Agency	Grant Name	Contract Period	Contract Amount
Senior Service of America 8403 Colesville Rd, Suite 1200 Silver Springs, MD 20910	Senior Community Services Employment Programs	07/01/14 - 06/30/15	\$284,190
US Dept. of Health & Human Serv. Marietta Tower, Suite 82 Atlanta, GA 30323	Van Buren Head Start	07/01/14 - 06/30/15	\$348,039
TN Dept. of Health Cordell Hull Building 425 Fifth Ave., North Nashville, TN 37243	Housing Opportunities for Persons w/ Aids	07/01/14 - 06/30/15	\$55,600
United Way PO Box 280420 Nashville, TN 37243	Ryan White	04/01/14 - 03/31/15	\$44,625
TN Dept of Children's Services 100 Deaderick Street James K. Polk Bldg. 17 <sup>th</sup> Nashville, TN 37243	Juvenile Community Intervention Residential Services † Basic Education † Special Education	07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15	\$191,418 \$1,006,560 \$61,000 \$6,000
TN Commission on Children & Youth Andrew Johnson Tower, 9 <sup>th</sup> Fl. 710 James Robertson Pkwy Nashville, TN 37243	Court Appointed Special Advocates (Cumberland, Overton, Putnam & Smith Counties)	07/01/14 - 06/30/15	\$66,000
Tennessee CASA Association 412 Golden Bear Court, Suite 202B Murfreesboro, TN 37203	Child Abuse Fund		\$7,421
TN Alliance for Children & Families 2 International Plaza Drive, Suite 605 Nashville, TN 37217	Title I Education Title I Education (carryover)	10/01/14 - 09/30/15 10/01/13 - 09/30/14	\$42,362 \$10,145
Tennessee Department of Education 710 James Roberson Parkway Nashville, Tennessee 37243	School Lunches †	07/01/14 - 06/30/15	\$48,000
Oasis Center, Inc. 1704 Charlotte Ave. Suite 200 Nashville, TN 37203	Teen Outreach Program	07/01/14 - 06/30/15	\$14,000
Local & Generated Revenue (Estimated)	Van Pool Shuttle on Schedule DUI Classes Driver's Education Lakeside Resort & Ed. Complex Career Center – Rescare Transportation Nutrition CASA Title V City & County Assessments State Appropriations	07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15 07/01/14 - 06/30/15	\$23,800 \$311,682 \$6,900 \$59,600 \$592,480 \$17,225 \$317,250 \$69,338 \$74,857 \$14,000 \$241,554 \$127,890
Total Local and Generated Revenue			\$1,856,576

†Fee for Service

Continued from previous page

# FISCAL YEAR 2014-2015

\* Contracts—Match and Local Included

Grantor Agency	Grant Name	Contract Period	Contract Amount
Total Funding			\$21,337,780
<b>Service Value:</b>	Commodities Distribution		\$475,000

## PENDING

TN Dept. of Transportation	New Freedom		\$41,000
TN Housing Development	Weatherization (Projected)		\$261,106
Dept. of Agriculture	Commodities		\$42,000
Dept. of Children’s Services	Residential Centers †		\$1,006,560
Total Pending			\$1,313,766

**Total Approved Pending State, Local and Service Values** **\$23,126,546**

## DEPUTY DIRECTOR/ MANAGEMENT INFORMATION SYSTEMS SUPPORT

**James Starnes**, Deputy Director/MIS Director



The Deputy Director provides support to the Executive Director in the Agency’s continuing mission of Delivering Hope to those in need. The Deputy Director fulfills the leadership role in the Executive Director’s absence.

Management Information Systems incorporate the latest technological advancements to meet the ever-changing needs of the Upper Cumberland Human Resource Agency. The MIS staff provides technical assistance and service to the various departments and offices in each of the 14 counties.

## EXECUTIVE SUPPORT



Tony Smith  
General Services Director



The General Services department responsibilities include Purchasing, Property Management, Telecommunications, Asset Inventory Controls, Building Design, Construction and Maintenance Project Oversight, Property Leases, Building Maintenance and Janitorial Services and all other aspects of Physical Operation.

## HUMAN RESOURCE / COMMUNITY RELATIONS

**Randall Killman**, Human Resources & Community Relations Director



Human Resource & Community Relations is responsible for the administration and processing of all new hires, orientation, benefits, insurance, safety sensitive issues, drug and alcohol policies and compliance, employee relations, employee safety, worker's compensation, compiling and maintaining all personnel records, developing affirmative Action Plans, maintaining and updating all policies and procedures for the agency. The Human Resource Department also works with the EEO Officer and/or legal aid dealing with Equal Opportunity issues concerning any complaints or litigation. The department is also responsible for assuring the agencies compliance with all regulatory agencies. Responsibilities include compliance with Employment Laws, Family Medical Leave Act Laws, Fair Labor Standards Act, OSHA, TOSHA, Affirmative Action Plans, and agency compliance concerning personal requirements based on contract and grant regulations. Other responsibilities include Lakeside Resort, public relations, marketing, and all media communications.

## LAKESIDE RESORT & EDUCATIONAL COMPLEX

The Lakeside Resort and Educational Complex overlooks beautiful Center Hill Lake amid 139 acres in Smithville, Tennessee. Guest Houses, cabins, and a lodge accommodate guests. The Villa offers a unique dining experience. With a 200-seat amphitheater, Lakeside offers the perfect outdoor setting for special occasions. The Lodge Conference Center provides a state-of-the-art facility. Fully equipped with wireless internet, audiovisual system, and break-out rooms, Lakeside Resort is ideal for corporate, church, and family events. For a complete tour of the resort and educational complex, visit [www.lakesideresort.com](http://www.lakesideresort.com).



# COMMUNITY SERVICES

**Lee Webb**, Community Services Director



## HOMEMAKER AIDE & ELDERLY CHORE SERVICES

Homemaker, Chore, Personal Care, and Respite Caregiver Services include light housekeeping, errands, cooking, and counseling as required for protective service clients. Services enable elderly, disabled, and protective service clients to continue living in their own homes. Personal Care Services assist clients with activities of daily living, essential household tasks, and other activities. Respite Caregiver Services provide temporary relief from routine care-giving responsibilities to caregivers of certain CHOICES clients.

Counties Served:	14 Counties of the Region	Total Clients Served FY 13-14:	262
Funding Sources:	TN Department of Human Services	Total SSBG/CSBG Units FY 13-14:	17,073
	TN Commission on Aging and Disability	Total Options/FCC Units FY 13-14:	7,480
	UCDD Area Agency on Aging and Disability	Total CHOICES Units:	29,942
	CHOICES Home and Community Based Services		

## LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

Low-Income Home Energy Assistance Program (LIHEAP) provides assistance in meeting energy bills for low-income families (regular assistance) and families who have either exhausted their fuel supply or have received a notice of shut-off (crisis assistance).

Counties Served: 14 Counties of the Region  
 Funding Source: TN Department of Human Services  
 Households Served FY 13-14: Regular Assistance: 4,066 Crisis Assistance: 603

## WEATHERIZATION ASSISTANCE PROGRAM (WAP)

Weatherization Assistance Program (WAP) provides basic insulation and weatherization measures for low-income households.

Counties Served: 14 Counties of the Region  
 Funding Sources: Tennessee Department of Human Services  
 Households Served FY 13-14: 52

## EMERGENCY SERVICES PROGRAM

Emergency Services Program provides food, shelter, energy, prescription medications, and housing assistance to eligible families.

Counties Served: 14 Counties of the Region  
 Funding Sources: TN Department of Human Services, Community Services Block Grant, Emergency Food & Shelter Program  
 Households Served FY 13-14: CSBG: 550  
 EFS: 41



## COMMUNITY SERVICES

### INFORMATION AND REFERRAL SERVICES

Information and Referral Services assist families and individuals in accessing available services and resources in their communities.

Counties Served: 14 Counties of the Region      Services Provided FY 13-14: 8,202  
 Funding Source: TN Department of Human Services, Community Services Block Grant

### CHILD AND ADULT CARE FOOD PROGRAM (CACFP)

The Child and Adult Care Food Program supplements the cost of meals to children or adults in licensed private day care homes.

Counties Served: 14 Counties of the Region and Bedford, Bradley, Coffee, Davidson, Franklin, Hamilton, Marion, Marshall, Maury, Meigs, Polk, Rhea, Rutherford, Williamson and Wilson Counties  
 Funding Sources: U.S. Department of Agriculture, administered by the TN Department of Human Services  
 Total Homes Served FY 13-14: 150

### CHOICES (TENNCARE) HOME MODIFICATIONS

Choices Home Modifications provides installation of minor home modifications to enhance accessibility and home safety to eligible TennCare enrollees referred to UCHRA.

Counties Served: 14 Counties of the Region  
 Households Served FY 13-14: 39  
 Funding Source: TennCare (Medicare Waiver Program)

### HOUSING OPPORTUNITY FOR PERSONS WITH AIDS (HOPWA)

Housing Opportunity for Persons with Aids (HOPWA) provides housing information services including counseling, information, and referral to assist eligible individuals to locate, acquire, finance, and maintain housing to prevent homelessness. Additional services include assistance with needs assessment, drug and alcohol abuse treatment and counseling, and nutritional service through local, state, and federal benefits and services.

Counties Served: 11 Counties of the Region  
 Households Served FY 13-14: 32  
 Funding Source: Tennessee Department of Health

### RYAN WHITE COMMUNITY AIDS PARTNERSHIP

Ryan White Community Aids Partnership (Case Management) provides timely and coordinated access to medically appropriate levels of health and support services through ongoing assessment of the client and other key family members' needs and personal support system. Key activities include an initial assessment of the service needs, development of a comprehensive service plan, coordination of the services required to implement the plan as well as client monitoring and periodic re-evaluation and adaptation of the plan as necessary over the life of the client. Additionally, transportation includes conveyance services provided by UCARTS or a gasoline card for access to health care or psychosocial services.

Counties Served: 14 Counties of the Region  
 Households Served FY 13-14: 72  
 Funding Source: United Way of Metropolitan Nashville

# EMPLOYMENT & TRAINING

**Linda Schuiten**, Employment & Training Director



## WORKFORCE INVESTMENT ACT (WIA)

The **Workforce Investment Act (WIA) Program** is designed to make employment and training services readily accessible to customers, employers, and job seekers. In response to area employment needs, local elected officials in cooperation with Workforce Investment Boards strive to customize services to each Workforce Investment Act area. The Workforce Investment Boards are composed of businessmen and women, educators, and other community leaders. The Tennessee Career Center at Cookeville is the comprehensive Career Center for Local Workforce Investment Area 7 (LWIA 7). Affiliate Career Centers are available in Cannon, DeKalb, Jackson, Smith, and White counties. LWIA 7 serves Cannon, Clay, DeKalb, Fentress, Jackson, Macon, Overton, Pickett, Putnam, Smith, Van Buren, and White Counties. WIA services are provided for Adults, Youth, and Dislocated Workers.

## YOUTH PROGRAM

The **Youth Program** serves younger and older youth (ages 14 thru 21) in all stages of job and career development. A total of 121 older youth were served through the UCHRA Career Centers and a total of 145 younger youth were served through the Career Training Programs. Of the 121 older youth served, 121 were enrolled in occupational skills training at area technology centers and colleges. The 145 younger youth (in-school) received career training services at area High Schools.

Total Served PY 2013: 266  
 Excluded Terminations: 6 (due to health/medical reasons)  
 Total Placed in Employment or Education Rate: 82.9%

Total Terminated: 94  
 Total Placed in Employment or Education: 73  
 Cost/Participant: \$2,537.79

## DISLOCATED WORKERS PROGRAM

The **Dislocated Worker Program** provides classroom training, on-the-job training, and job placement for individuals who have lost their jobs due to plant closures, business failures, mass layoffs, long-term unemployment, or unemployment resulting from general economic conditions. Of the 81 dislocated workers served, 78 were enrolled in classroom training.

Total Served PY 2013: 81  
 Total Terminated: 21  
 Excluded Terminations: 2 (due to health/medical reasons or NEG)

Total Entered Employment: 16  
 Total Entered Employment Rate: 84.2%  
 Cost/Participant: \$3,536.12

## ADULT PROGRAM

The **Adult Program** provides classroom training, on-the-job training, and job placement assistance. Of the 413 participants served, 405 attended classroom training and 8 received job search/placement assistance only.

Total Served PY 2013: 413  
 Total Terminated: 212  
 Excluded Terminations: 12 (due to health/medical reasons or NEG)

Total Entered Employment: 169  
 Total Entered Employment Rate: 84.5%  
 Cost/Participant: \$2,185.79

# EMPLOYMENT & TRAINING

## INCENTIVE FUNDS

**PY10 WIA Performance Incentive Funds** in the amount of \$27,082.80 were used to assist additional students attending Registered Nursing and other Allied Health Occupational Training. Thirty-six students have received assistance from these funds. Of those 36 students, 30 completed training and are working full time at an average wage of \$20.46 per hour; 4 have completed training and are preparing to take state licensure exams; and 2 are still attending training.

**PY11 WIA Performance Incentive Funds** in the amount of \$15,673.00 have been received and are being used to assist additional students attending Registered Nursing and other Allied Health Occupational Training, as well. Sixteen students are receiving or have received assistance from these funds. Of those 16 students, 5 have completed training and are working full-time at an average wage of \$19.90 per hour, 6 have completed training and are preparing to take the state licensure exams, and 5 are still attending training.

## TITLE V SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

The **Title V Senior Community Service Employment Program** provides part-time work experience and job placement in public and private non-profit facilities for citizens 55 years of age and older who meet set income guidelines.

**Total Served PY 13:** 84  
**Counties Served:** 10 Counties of the Region  
**Funding Sources:** U.S. Department of Labor, Tennessee Department of Labor & Workforce Development and Senior Service America, Inc. (SSAI)

Total Served PY 13	Total Terminated	Total Entered Employment	Placement Goal	Actual Placement	% of Goal	Cost/Participant
TDOL: 28	13 (2 exclusions)	8	54.3%	72.7%	133.9%	\$7,224.00
SSAI: 56	25 (1 exclusions)	12	33.0%	50.0%	151.5%	\$5,038.00



## EMPLOYMENT NETWORK/TICKET TO WORK PROGRAM

**LWIA 7** was the first workforce area in Tennessee to be designated as an Employment Network by the Social Security Administration (SSA) to assist individuals receiving Social Security Disability benefits to find employment. The partnership of one-stop community level representatives and an Integrated Resource Team provides communication and collaboration that results in enhanced coordination of services such as training, education, employment goals, and support for jobseekers with disabilities. LWIA 7 has generated outcome payments from the SSA for having placed persons with disabilities in substantial gainful activities. The payments are received for those individuals who no longer receive cash disability benefits. WIA funding, Vocational Rehabilitation funding, Employment Network earnings, and possibly private funds will be leveraged to maximize opportunities for employment of individuals with disabilities.

## CAREER READINESS CERTIFICATE (CRC)

The **Career Readiness Certificate (CRC)** is a portable, credentialing program to standardize skill measurements in the areas of Reading for Information, Locating Information, and Applied Mathematics, all of which 90% of occupations use. There are three certificate levels, Gold, Silver, and Bronze, with each level determining the core employability skills for jobs. Each certificate is signed by the Governor of Tennessee and the TDLWD Commissioner.

Total CRC's Issued in LWIA 7 from July 01, 2013 – June 30, 2014: 38

# EMPLOYMENT & TRAINING

## LOCAL WORKFORCE INVESTMENT BOARD AREA 7 UPPER CUMBERLAND REGION

PY 2012 Performance Report

Performance Standard	Goal	Actual	Percent of Goal
<b>Placement in Employment or Education</b>	75.5%	89.5%	119%
Youth (14-21)			
<b>Attainment of Degree or Certification</b>	75%	89.8%	120%
Youth (14-21)			
<b>Literacy or Numeracy Gains</b>	50%	100%	200%
Youth (14-21)			
<b>Entered Employment Rate</b>			
Adults	81%	90.1%	111%
Dislocated Workers	88%	87.9%	100%
<b>Retention Rate</b>			
Adults	89%	93.9%	106%
Dislocated Workers	90%	96.6%	107%
<b>Average Earnings (6 months)</b>			
Adults	\$13,800	\$19,828	144%
Dislocated Workers	\$13,000	\$15,355	118%

## TENNESSEE CAREER CENTER/AMERICAN JOB CENTER

**Johnnie Wheeler, Career Center Coordinator/EEO Officer**



The Cookeville Comprehensive Center has a team-based group of Site Leads as approved by the Partner Consortium. The Partner Consortium is made up of three partner agencies providing services through funding for the Workforce Investment Act, Wagner-Peyser, and Vocational Rehabilitation. Affiliate centers are located in Cannon, DeKalb, Fentress, Jackson, Smith and White Counties and are electronically linked to the comprehensive center. The center's delivery system emphasizes, encourages and supports the continued development of a seamless one-stop delivery system that is demand-driven, skills-based and accessible. It focuses on quality and seamless services to employers and job seekers through coordination and activities carried out by the partners.

The Career Centers/AJCs provide a full range of programs, seminars, and workshops, including work skills, interviewing techniques, and resume writing. Veterans' Job Fair, Older Workers' Career Day, and Employer Awareness Day increase public awareness of benefits, services, and opportunities that await residents at their local Career Center/AJC. TDVA provides assistance to veterans, their dependents and surviving family members in applying for VA healthcare, disability compensation, pension, burial benefits, survivor benefits, education, VA Home Loan certificates, appeals for denied claims and more.

The Career Centers/American Job Centers (AJC) served 37,780 job seekers looking for jobs and new careers this past year.

EEO Officer: The Upper Cumberland Human Resource Agency is an Equal Opportunity Employer.

No person is unlawfully excluded from consideration for employment because of race, color, religious creed, national origin, ancestry, sex, age, veteran's status, marital status of physical challenges.

Title VI of the Civil Rights Act of 1964 is the federal law that protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance.

### COURT APPOINTED SPECIAL ADVOCATES

Court Appointed Special Advocates (CASA) is administrated by the Tennessee Career Center at Cookeville under the umbrella of UCHRA, Tennessee Commissioner on Children and Youth (TCCY), local government, community donations, and fundraising events. CASA recruits, trains, and supervises community volunteers appointed by the judge to advocate for abused and neglected children in court proceedings, ultimately assuring the child's placement in a safe and nurturing permanent home.

Counties Served: Cumberland, Overton, Putnam, and Smith

Children Served: 134

Volunteers: 54

Case Hours: 2,550

Mileage Donated: 15,060



# COMMUNITY INTERVENTION

**Cheryl Davis**, Director of Community Intervention



## COMMUNITY INTERVENTION FOR JUVENILE OFFENDERS

Community Intervention for Juvenile Offenders reduces the number of youths committed to institutions by providing them the opportunity to remain in their communities under intensive supervision with alcohol and drug treatment, community service work, family and individual counseling, education, and employment assistance.

Counties Served: Clay, Cumberland, DeKalb, Fentress, Jackson, Macon, Overton, Pickett, Smith, and Warren

Funding Source: Tennessee Department of Children’s Services

Total Served FY 13-14: 107

## ADULT COMMUNITY CORRECTIONS

Adult Community Corrections offer an alternative to incarceration for selected non-violent felony offenders sentenced by Criminal Court Judges. Under intensive supervision, offenders receive alcohol and drug treatment, counseling, education, and employment assistance as needed. This project is funded under an agreement with the State of Tennessee.

Districts Served: 13th, 15th, and 31st Judicial Districts (Macon, Smith, Wilson, and Trousdale counties excluded)

Funding Source: Tennessee Department of Corrections

Total Served FY 13-14: 569

Total Carryover Offenders: 328

## DUI SCHOOL

DUI School provides education on drug and alcohol use and state requirements for license renewal, while serving the courts and the community. Classes are held at the central office in Putnam County and at the Senior Citizens Center in Smith County and at the Justice Center in Macon County. Level I services are provided.

Counties Served: 14 Counties in the Region

Funding Source: Fees Generated

Total Served FY 13-14: 57



## DRIVERS’ EDUCATION

Drivers’ Education offers 36 hours of classroom and on-the-road training for adults and youth at a cost of \$300 per individual.

Counties Served: 14 Counties of the Upper Cumberland Region - Classes held only in Putnam County.

Funding Source: Fees Generated

Total Served FY 13-14: 206

# TRANSPORTATION SERVICES

**Rebecca Harris**, Transportation/Services Director



## UPPER CUMBERLAND AREA RURAL TRANSIT SYSTEM (UCARTS)

Upper Cumberland Area Rural Transit System (UCARTS) and deviated fixed route Cookeville Area Transit Service (CATS) offer public transportation to rural residents of all ages with first priority to elderly, handicapped and economically disadvantaged with medical needs. We provide each community with customized services to address the needs of residents as they are identified.

Counties Served: 14 Counties in Upper Cumberland  
 Total Trips FY 13-14: 212,567  
 Funding Sources: Tennessee Department of Transportation, Federal Transportation Administration, Tennessee Commission on Aging and Disability, contract revenues, fares, local governments, and in-kind contributions  
 Total Dollars FY 13-14 \$5,878,395

## RURAL COMMUTER (Van Pool)

Rural Commuter (Van Pool) offers 15 and 7 passenger vans for commuter service to work or job-related training.

Counties Served: 14 Counties in Upper Cumberland      Total Vehicles Leased FY 13-14: 13  
 Funding Source: U.S. Department of Transportation (administered by the UT Transportation Center)  
 Total Dollars FY 13-14 \$50,915

## JOB ACCESS

Job Access offers transportation to and from employment to low-income participants.

Counties Served: 14 Counties in Upper Cumberland  
 Funding Sources: Tennessee Department of Transportation, Federal Transportation Administration  
 Total Served FY 13-14: 196  
 Total Dollars FY 13-14 \$179,950

# TRANSPORTATION SERVICES

## NEW FREEDOMS

New Freedoms provides Mobility Management, connecting communities and transportation providers and coordinating transit services to meet the needs of customers.

Counties Served:	14 Counties in Upper Cumberland	Travel Training Assistance:	677
Funding Source:	U.S. Department of Transportation Federal Transit Administration	New Freedoms Assistance FY 13-14:	137,038
Dollar Amount FY 13-14:	\$132,702		

## SHUTTLE ON SCHEDULE (SOS)

Shuttle on Schedule (SOS) provides same day and after hours transportation service.

Counties Served:	14 Counties in Upper Cumberland	Trips FY 13-14:	6,038
Funding Source:	Self-Funded	Dollar Amount FY 13-14:	\$270,543
Total Served:	706		

## TEMPORARY EMERGENCY FOOD ASSISTANCE

Temporary Emergency Food Assistance (Commodities) offers government surplus foods to low-income families.

Counties Served:	14 Counties in Upper Cumberland	Total Served FY 13-14:	30,944
Funding Sources:	U.S. Department of Agriculture, Tennessee Department of Agriculture	Total Pounds of Food Provided:	954,708
Total Food Value:	\$681,397		



# VAN BUREN COUNTY HEAD START



**Karla Hillis, Head Start Coordinator**



Van Buren County Head Start provides a positive learning environment and experiences to help children develop social skills appropriate to their age and stage of development. Training and resources assist parents in assuming a more active and confident role in identifying the needs of their children and family. The program develops community partnerships to assist families with needs and objectives while job training and educational opportunities are offered to enable families to achieve their goals.

Total Capacity: ACF Funded for 37 children; Licensed for 40 children

Total Served FY 13-14: 47

Funding Sources: U.S. Department of Health & Human Services; Administration for Children and Families

Total Dollars FY 13-14: \$407,626



# RESIDENTIAL SERVICES

**Brian Swarengen**, Residential Services Director



**Residential Centers** offer a safe, structured, friendly environment for youth, ages 12-18. Around-the-clock care, counseling with emphasis on family therapy, academic instruction in transitional school setting, and recreational activities are provided. The average length of stay is approximately six months. Youth are reunited with their families, whenever possible. In November 2010, UCHRA's centers achieved the highest standard of professional practice for residential treatment services from the Council on Accreditation.

**CHANCE Residential Center for Girls** is located at Bloomington Springs in Putnam County. The Center has been serving young girls since 1988.

**Counties Served:** 14 Counties in Upper Cumberland, 10 in the Tennessee-Valley Region  
**Total Capacity:** 24 Regular Beds **Total Served FY 13-14:** 58 Girls  
**Funding Sources:** Tennessee Department of Children's Services

**Indian Mound Residential Center for Boys**, located near Smithville in DeKalb County, has been serving young boys since 1991. The Center is situated on a 118-acre fully operational farm. Boys receive academic credits through a curriculum provided at the Center. Additionally, an on-site vocational program offers basic carpentry and construction skills.

**Counties Served:** 14 Counties in Upper Cumberland  
 10 in the Tennessee-Valley Region  
**Total Capacity:** 16 Beds  
**Total Served FY 13-14:** 57 Boys  
**Funding Source:** TN Department of Children's Services



CREDIBILITY · INTEGRITY · ACHIEVEMENT

**Cumberland Mountain School – Youth Impact Center for Boys** opened its doors on April 1, 2009. Located in Crossville in Cumberland County, the program is an expansion of Indian Mound. A vocational program of basic carpentry and construction was added to the educational curriculum in August 2012.

**Counties Served:** 14 Counties in Upper Cumberland, Tennessee-Valley Region  
**Total Capacity:** 16 Beds **Total Served FY 13-14:** 56 Boys  
**Funding Sources:** Tennessee Department of Children's Services

In February 2012, the Centers became part of a Pilot program, Teen Outreach Program (TOPs.) This program teaches Independent Living skills and Transitional Living skills to prepare the students for their futures. The children have been involved in many community services learning projects, where they have made a very positive impact with numerous organizations, as well as enriching their own lives. Additional funding from DCS for this program will add approximately \$15,000 through June 2014.

# NUTRITION

**Kelly Dishman, Field Operations & Nutrition Director**



**Counties Served:** 14 Counties of the Region

**Funding Sources:** Tennessee Commission on Aging, UCDD Area Agency on Aging, Tennessee Department of Human Services, United Way, civic groups, churches, local governments, and individuals

**Total Group Meals FY 13-14:** 91,226

**Total In-Home Meals FY 13-14:** 192,617

Options: 41,934  
 CSBG Meals: 4,861  
 Family Caregiver: 6,932  
 In-Kind Meals: 3,399

Choices Meals: 84,527  
 Title III Meals: 49,119  
 Self-Pay Meals: 1,687

## NUTRITION PROGRAM

Nutrition Program provides individuals age 60 and over or individuals with disabilities a nutritious noon meal either in a group setting (congregate meal) or in their home (home delivered meal) thus improving quality of life.

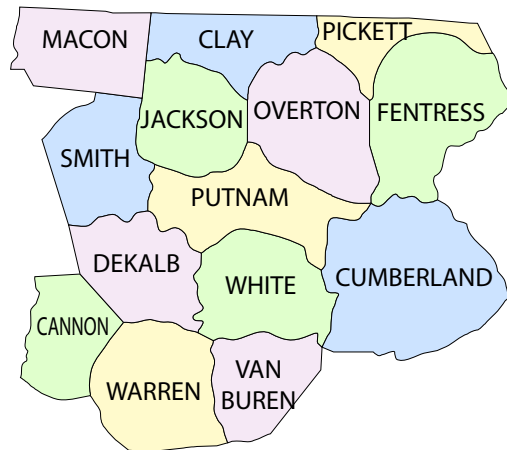
**Congregate Meals** are provided at Senior Citizens Centers located in all 14 Upper Cumberland counties. Anyone age 60 or older is eligible to receive a noon meal at the congregate site (reservations are requested). Nutrition education with updates on nutritional needs and requirements is provided on a monthly basis.

**Home Delivered Meals** are provided through five separate programs:

- **Title III** enables persons age 60+ and/or the spouse of someone 60+ to remain in their own home thus avoiding premature institutionalization by providing a nutritionally balanced noon meal.
- **Options** provides meals for residents of the State of Tennessee; persons 18 years of age or older; possess a physical disability; and limited in daily and independent activities.
- **Family Caregiver** provides relief to caregiver of a senior 60 years of age or older and grandparents or other senior relatives who are primary caregivers of children not more than 18 years of age.
- **Choices** provides meals for residents of the State of Tennessee over the age of 21 who meet financial requirements to receive Medicaid as determined by the Department of Human Services; meet the TennCare Pre-Admission Evaluation (PAE) medical criteria for Level 1 nursing facility; and have an identified caregiver available to assure their health, safety, and welfare; and be able to receive services in the home at a cost less than that of institutional care.
- **CSBG** provides a limited amount of funding for meals to persons under the age of 60 who meet program guidelines.

# FIELD OPERATIONS

Field Operations is administratively responsible for coordinating and delivering services in the 14 Upper Cumberland counties. The department works with an administrative budget of approximately \$1,667,000.00 to provide county coordinators and clerks with program information as directed and with training as necessary. County Coordinators and staff are located in each of the 14 Upper Cumberland counties and are co-located in most of the satellite Career Centers established by the Workforce Investment Act. The co-locating of UCHRA's county offices with the Career Centers allows services to be combined with other state agencies under one roof thereby providing greater access for clients.



## COUNTY OFFICES

### Cannon County



*Back Row (Left to Right): Zachary Malpass, Barry Hibdon, Ronald Basham, Cannon County Executive Mike Gannon*  
*Front Row (Left to Right): Loretta Elkins, County Coordinator Danielle Moseley, Gloria Fisher*  
*Not pictured: Lavada Scott, Bertha Jones, Mackensie Blu, Kristal Alexander, Amy Reed, Chianne Cunningham, Amy Taylor, & William Spicer*

## COUNTY OFFICES

### Clay County



*Left to Right:* Penny Hix, Cindy Holland, Clay County Mayor Dale Reagan, County Coordinator Sandra Grace, Celina Mayor Willie Kerr, Donna Nevans

*Not Pictured:* Dian Anderson, James Brown, Danny Kendall, Jamie Key, Sherry Sherrell, Phillip Sulewski, Robert Thurman, Anthony Westmoreland, Phyllis Collins, Georgia Dickerson, Sue Strong, Angela Netherton, Evelyn Brown

### Cumberland County



*Left to Right:* Lindsey Randolph, Jackie Cummins, County Coordinator Norm Dukes, Ada Deed, Cumberland County Mayor Kenneth Carey, Jr. *Not Pictured:* Judy Thompson, Barbara Bolles, Bill Johnson, Gail Pruett, Robert Silvis, Hershchel Wallen, Billy Boggs, Jerry Copeland, Jewell Guffy, Carolyn Hill, Albert Hobbs, Montra Cane, Carla Maston, Linda Patton, James Peace, Ann Stafford, Caddie Smith, Stanley Stachura, Rene Werhaeghe

## COUNTY OFFICES

### DeKalb County



*Left to Right:* Julie Williams, Mayor Jimmy Poss, Mayor Dwight Mathis, County Coordinator Mitzi Stouder, Karen Adkins, County Mayor Tim Stribling, Florence Redmon, Ella Mai Robinson  
*Not pictured:* Lillie Vaughn, Jenean Lawson, Ruth Jackson, Vickie Funk, Jamie Nokes, Doyle Slager, William Davenport, Jay Young, Hollie Luna, Donna Graves, Rita Leichtfuss, Mark Wilson, Cathy Driver

### Fentress County



*Front Row (left to right):* Janice Campbell, Betty Pierce, Jamestown City Mayor Ryan Smith, Sandy Duncan, Fentress County Executive Mike Cross, County Coordinator Carol Watson  
*Second Row (left to right):* Linda Copley, Barbara Gamble, Deanna Emmons, Sue Huff, Wanda Butler, Jim Beaty  
*Back Row (left to right):* Elva Nickeson, Larry Crabtree, William Crabtree, Roger York  
*Not Pictured:* Rod Choate, Danny Hayes, Stephanie Gunter And Suzan Copley

## COUNTY OFFICES

### Jackson County



*Back Row (left to right):* Roy Young, Lloyd Williams, Gainesboro City Mayor, James Kinnaid, Jackson Co. Mayor, John Cole, William Wilson, Mike Bentley, Tyler Knight, Scott Ashburn, David Gaw, Kamon Reynolds, Matthew Knight and Brent Dudley *Front Row (left to right):* Peggy Wilson, Lea Ann Payne, Belinda Frizzell, Donnie Martin, Betty Smith, Barbara Scott, County Coordinator Alice Barlow, Bunie Stafford, Brenda Dill, Allison Stafford, Velma Young, Lisa Locke, and Ida Rose Norris *Not Pictured:* Betty Jenkins, Stella Martin, Helen Mahaney, Glen Alexander, Wayne Howell, Keith Hull and Raymond Bentley

### Macon County



*Back row (left to right):* Donna Griffith, Lafayette Mayor Richard Driver, County Coordinator Tracey Powell, Macon County Mayor Steve Jones, Brenda White *Front row (left to right):* Cynthia Holland, Jean Davis, Lois Pharris, Dusty Harris *Not pictured:* Wayne Flynn, Ray Mason, Todd Fox, Hubert Dennison, Richard Creekmore, Pam Parker, Pauline McCormick, Rick Joines, Donna Lewis

# COUNTY OFFICES

## Overton County



*Back row (left to right):* Consumer Representative Bill Needham, Dortha King, Dennis Phillips, Doug Hawkins, Mark Carmack, Overton County Executive Ben Danner, Aretta Gaw, Brenda Cranor, Renee Stover, Debbie Seber, M.C. Brown *Front Row (left to right):* Barb Sells, Sue Brown, County Coordinator Dian Dillon, Beth Stephens, Sarah Hogue *Not Pictured:* Shirley Smith, Beverly Morrison, Linda Massey, Ray Barnhart, Wayne Shannon, Rebecca Pincheon, and Marty Carver

## Pickett County



*Left to Right:* Eudeen Reeder, Elonda Layne, Pickett County Executive Richard Daniel, Ann Reagon, County Coordinator Jamie Edwards, Michael Donnelly, Brydstown City Mayor Sam Gibson, Ruth Cope, John Lee *Not Pictured:* Shirley Smith, Jackie Jones, Dean Marier, Terry Lee, Chris Johnson

## COUNTY OFFICES

### Putnam County



*Back Row (left to right):* Beverly Almo, Delina Foy, MaryDereske, Judy Sanchez, Barbara Holland, Kay Lane, *Front Row (left to right):* Rachel Jones, Sandra Herran, Shirley Molder, Jean Taylor, Smith County Coordinator, Linda Barker, Kathy Turner, Bettie Key *Not Pictured:* Glenn Alexander

### Smith County



*Back Row (left to right):* Gordonsville City Mayor James “Duck” Gibbs, Gary Petrucci  
*Front Row (left to right):* Janice Bailey, Emily Thackxton, Shawanda Sadler, Smith County Mayor Michael Nesbitt, South Carthage City Mayor Jimmy Wheeler, County Coordinator Ann Sanders, Carthage City Mayor Sabre Hodge, Betty Dillard *Not Pictured:* Mark Grover, Pete Thiem, Jackie Womack, Wanda Washer, Joanne Schultz, Michael Poole, Danny Huff, Fred Keith, Corrin Taylor

## COUNTY OFFICES

### Van Buren County



*Left to Right:* Leanna Jestes, Margaret Frazier, Spencer City Mayor Freddy Soloman, County Mayor Greg Wilson, County Coordinator Sheila Robinson, Emily Boyd, Kathy Menefee, Melissa Garber  
*Not Pictured:* Donna Mooneyham, Darlene Hunter

### Warren County



*Back Row (left to right):* Jimmy Haley, Mayor of McMinnville; Rebekah Blake, Khristina Rankin, Janel Hill, Debra Murray, Holly Grissom *Front Row (left to right):* County Coordinator Kim Luton *Not Pictured:* Hershel Wells, Warren County Executive; Sue Anderson, Mayor of Morrison; Carl Bouldin, Mayor of Viola; Sandy Shelton, Pearl Smith, Betty Burch, Debra Hobbs, Catherine Adkins, Terrenia Ashburn, Johnny Bond, Joyce Bond, Roger Bratcher, Tiffany Cantrell, Randy Davis, Morris Hillis, John Holt, William Huff, Michael Humphrys, Michael Kingsbury, Jeffrey Langford, Fred Locke, Angela Marcum, Randall Pleasant, Wayne Rigsby, David Schupp, Anthony Scott, Christine Stoll, Bobby Taylor, Duane Thompkins.

# COUNTY OFFICES

## White County



*(Back Row) left to right:* Betty Sparkman, Amanda Dorner, Sparta City Mayor Jeff Young, County Coordinator Sheila Robinson, County Executive Denny Wayne Robinson, Lashay Dobson, Charlotte Rich *Front Row (left to right):* Leanna Jestes, Nelda Beeler  
*Not Pictured:* Jean Long, Rhonda Goodwin, Mary Hammock, Shirley Trovarelli, Carolyn Smith, Curtis Winnett, Steve Colquilt, George Daniels, Debra Farris, Charles Bohanon

**Cannon County UCHRA**

301 West Main Street  
 Adams Memorial Building  
 Room 302  
 Woodbury, TN 37190  
 Ph: 615-563-2916  
 Fax: 615-563-6016

**Clay County UCHRA**

500 Dow Avenue  
 PO Box 797  
 Celina, TN 38551  
 Ph: 931-243-3674  
 Fax: 931-243-4402

**Cumberland County UCHRA**

73 Methodist Campground Loop  
 Crossville, TN 38555  
 Ph: 931-456-0691  
 Fax: 931-456-6641

**Dekalb County UCHRA**

726 South Congress Blvd.  
 Smithville, TN 37166  
 Ph: 615-597-4504  
 Fax: 615-597-8322

**Fentress County UCHRA**

308 Main Street South  
 Suite 101  
 Jamestown, TN 38556  
 Ph: 931-879-8040  
 Fax: 931-879-9157

**Jackson County UCHRA**

238A N. Grundy Quarles Hwy.  
 Gainesboro, TN 38562  
 Ph: 931-268-9840  
 Fax: 931-268-3517

**Macon County UCHRA**

607 Highway 52 By-Pass  
 Lafayette, TN 37083  
 Ph: 615-666-3377  
 Fax: 615-666-4604

**Overton County UCHRA**

106 West Henson  
 Livingston, TN 38570  
 Ph: 931-823-7323  
 Fax: 931-823-7325

**Pickett County UCHRA**

Pickett Co. Community Center  
 105 S. Main Street, Room #6  
 Byrdstown, TN 38549  
 Ph: 931-864-6540  
 Fax: 931-864-6793

**Putnam County UCHRA**

580 S. Jefferson Avenue  
 Suite A  
 Cookeville, TN 38501  
 Ph: 931-528-1285  
 Fax: 931-372-8754

**Smith County UCHRA**

120 Pauline Gore Way  
 Suite A  
 Carthage, TN 37030  
 Ph: 615-735-0476  
 Fax: 615-735-0577

**Van Buren County UCHRA**

500 College Street  
 Spencer, TN 38585  
 Ph: 931-946-7151  
 Fax: 931-946-2876

**Warren County UCHRA**

201 Locust Street, Suite 16  
 McMinnville, TN 37110  
 Ph: 931-473-6652  
 Fax: 931-473-6655

**White County UCHRA**

826 Valley View Drive  
 Sparta, TN 38583  
 Ph: 931-738-6255  
 Fax: 931-738-6258

# WARREN COUNTY CLEARINGHOUSE



*Back Row (Left to Right):* Bill Zechman, Edwin Grissom, Sam Boyd, Chairman Ivey Hillis, Mike Bouldin, Dickie Hillis, Justin Wallling *Front Row (Left to Right):* Dave Wideman, Kim Luton, Mayor Jimmy Haley *Not pictured:* Mike Corley, Karen Hale, Andrea Fox, Amanda Jones

The UCHRA/Warren County Clearinghouse is a central operation which collects money from the community and distributes the money through vouchers for those in need of assistance. All monies stay in Warren County.

The Clearinghouse helps many churches, civic organizations, private business and individuals in that they can refer those needing assistance to UCHRA. In turn, UCHRA has a database which we can check to see if the Agency has served them before, under what circumstances, what their needs are, etc. Money donations can be sent to the Agency rather than checks given directly to clients. Since UCHRA is a 501(c) 3 organization, all donations are tax deductible.

The Warren County Clearinghouse has oversight from the UCHRA Warren Advisory Board/Clearinghouse Board. This board meets every other month. Reports are generated and given to each member at the meetings. All accounting is maintained by the UCHRA Central Office Accounting.

<b>REVENUE:</b>	<b>VOUCHERS:</b>	<b>BALANCE 7/1/14.....\$3.51</b>
BUSINESS..... \$500.00	AIR/HEAT ..... \$685.00	
CHURCHES ..... \$8,654.88	ELECTRIC ..... \$4,396.06	
LOCAL GOVERNMENT ..... \$2,389.29	GAS..... \$639.95	
PRIVATE DONATIONS..... \$1,025.00	HOTEL STAY ..... \$3,146.68	
<b>TOTAL REVENUE .....\$12,569.17</b>	PROPANE..... \$711.50	
	RENT ..... \$2,206.91	
	WATER..... \$779.56	
	<b>TOTAL VOUCHERS .....\$12,565.66</b>	

# *Delivering Hope*

Cannon  
Clay  
Cumberland  
DeKalb  
Fentress  
Jackson  
Macon  
Overton  
Pickett  
Putnam  
Smith  
Van Buren  
Warren  
White

Upper Cumberland Human Resource Agency  
580 South Jefferson Avenue, Suite B  
Cookeville, Tennessee 38501-4010